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FOR CA FOUNDATION EXAM PREPARATION

CA Foundation 2022 Question Paper · Paper 2 Business Laws and Business Correspondence and Reporting

EXAM
CA Foundation

YEAR
2022

TYPE
Question Paper

SUBJECT
Paper 2 Business Laws and Business Correspondence and Reporting

DATE
June 2022

Foundation (New Syllabus)
Paper - 2
Business Law & Business Correspondence and Reporting

CGS-H

26/06/2022 (5:2 P.M)

JUN 2022

Roll No. .....

Total No. of Printed Pages : 16

Total No. of Questions : 11

Maximum Marks : 100

Time allowed : 3 Hours

IMPORTANT INSTRUCTIONS TO CANDIDATES

1. **Questions in Section A are to be answered in the medium opted by the candidate. If a candidate has not opted for Hindi medium, his/her answers in Hindi, will not be evaluated.**
2. **Questions in Section B, are to be answered in English only, by all the candidates, including those who have opted for Hindi medium.**
3. **Answers to both the Sections are to be written in the same answer book.**

SEAL

SECTION A — (60 Marks)

Question **No. 1** is compulsory.

Answer any **FOUR** questions from the remaining **FIVE** questions. **Marks**

1. (a) Sheena was a classical dancer. She entered into an agreement with Shital Vidya Mandir for 60 dance performances. As per the contract, she was supposed to perform every weekend and she will be paid ₹10,000/- per performance. However, after a month, she was absent without informing, due to her personal reasons. Answer the following questions as per the Indian Contract Act, 1872. 4

   (i) Whether the management of Shital Vidya Mandir has right to terminate the contract?

   (ii) If the management of Shital Vidya Mandir informed Sheena about its continuance, can the management still rescind the contract after a month on this ground subsequently?

   (iii) Can the Shital Vidya Mandir claim damages that it has suffered because of this breach in any of the above cases?

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Marks

(b) The Articles of Association of Aarna Limited empowers its managing agents to borrow loans on behalf of the company. Ms. Anika, the director of the company, borrowed ₹18 Lakhs in name of the company from Quick Finance Limited, a non-banking finance company. Later on, Aarna Limited refused to repay the money borrowed on the pretext that no resolution authorizing such loan have been actually passed by the company and therefore the company is not liable to pay such loan. 4

Decide whether the contention of Aarna Limited is correct in accordance with the provisions of the Companies Act, 2013?

(c) What are the consequences of destruction of specified goods, before making of contract and after the agreement to sell under the Sale of Goods Act, 1930. 4

2. (a) "The general rule is that an agreement made without consideration is void." State the exceptions of this general rule as per the Indian Contract Act, 1872. 7

(b) Explain the incorporation by registration of a Limited Liability Partnership and its essential elements under the LLP Act, 2008. 5

3. (a) (i) What do you mean by 'Partnership for a fixed period' as per the Indian Partnership Act,1932? 2

(ii) Can a minor become a partner in a partnership firm? Justify your answer and also explain the rights of a minor in a partnership firm. 4

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Marks

(b) Srishti, a minor, falsely representing her age, enters into an agreement with an authorised Laptop dealer Mr. Gupta , owner of SP Laptops, for purchase of Laptop on credit amounting ₹ 60,000/- for purchasing a laptop on 1st August 2021. She promised to pay back the outstanding amount with interest @ 16% p.a by 31st July 2022. She told him that in case she won't be able to pay the outstanding amount, her father Mr. Ram will pay back on her behalf. After One year, when Srishti was asked to pay the outstanding amount with interest she refused to pay the amount and told the owner that she is minor and now he can't recover a single penny from her.
She will be adult on 1st January 2024, only after that agreement can be ratified. Explain by which of the following way Mr. Gupta will succeed in recovering the outstanding amount with reference to the Indian Contract Act, 1872. 6

(i) By filing a case against Srishti, a minor for recovery of outstanding amount with interest?

(ii) By filing a case against Mr. Ram, father of Srishti for recovery of outstanding amount?

(iii) By filing a case against Srishti, a minor for recovery of outstanding amount after she attains maturity?

4. (a) What are the implied conditions in a contract of 'Sale by sample' under the Sale of Goods Act, 1930? Also state the implied warranties operative under the Act? 6

(b) M/S ABC Associates is a partnership firm since 1990. Mr. A, Mr. B and Mr. C were partners in the firm since beginning. Mr. A, Being a very senior partner of aged 78 years transfers his share in the firm to his son Mr. Prateek, a Chartered Accountant. Mr. B and Mr. C were not interested that Mr. Prateek join them as partner in M/S ABC Associates. After some time, Mr. Prateek felt that the books of accounts were displaying only a small amount as profit despite a huge turnover. He wanted to inspect the book of accounts of the firm arguing that it is his entitlement as a transferee. However, the other partners believed that he cannot challenge the books of accounts. Can Mr Prateek, be introduced as a partner if his father wants to get a retirement? As an advisor, help them resolve the issues applying the necessary provisions from the Indian Partnership Act, 1932. 6

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Marks

5. (a) Sonal went to a Jewellery shop and asked the sales girl to show her diamond bangles with Ruby stones. The Jeweller told her that we have a lot of designs of diamond bangles but with red stones if she chooses for herself any special design of diamond bangle with red stones, they will replace red stones with Ruby stones. But for the Ruby stones they will charge some extra cost. Sonal selected a beautiful set of designer bangles and paid for them. She also paid the extra cost of Ruby stones. The Jeweller requested her to come back a week later for delivery of those bangles. When she came after a week to take delivery of bangles, she noticed that due to Ruby stones, the design of bangles has been completely disturbed. Now, she wants to terminate the contract and thus, asked the manager to give her money back, but he denied for the same. Answer the following questions as per the sale of Goods Act, 1930. 6

(i) State with reasons whether Sonal can recover the amount from the Jeweller.

(ii) What would be your answer if Jeweller says that he can change the design, but he will charge extra cost for the same?

(b) Explain the 'doctrine of ultra vires under the Companies Act, 2013. What are the consequences of 'ultra vires' acts of the company? 6

6. (a) "Liquidated damage is a genuine pre-estimate of compensation of damages for certain anticipated breach of contract whereas Penalty on the other hand is an extravagant amount stipulated and is clearly unconscionable and has no comparison to the loss suffered by the parties". Explain the statement by differentiating between liquidated damages and penalty with reference to provisions of the Indian Contract Act,1872. 5

(b) Explain the grounds on which court may dissolve a partnership firm in case of any partner files a suit for the same. 4

(c) Mr.R is an Indian citizen, and his stay in India during the immediately preceding financial year is for 130 days. He appoints Mr. S, a foreign citizen, as his nominee, who has stayed in India for 125 days during the immediately preceding financial year. Is Mr. R eligible to be incorporated as a One-Person Company (OPC)? If yes, can he give the name of Mr. S in the memorandum of Association as his nominee? Justify your answers with relevant provisions of the Companies Act, 2013. 3

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CGS-H

(HINDI VERSION)

IMPORTANT INSTRUCTIONS TO CANDIDATES

1. उन परीक्षार्थियों को छोड़कर जिन्होंने हिन्दी माध्यम चुना है, भाग –अ में प्रश्नों के उत्तर केवल अंग्रेजी में ही देने हैं। वह परीक्षार्थी जिसने हिन्दी माध्यम नहीं चुना है, यदि हिन्दी में उत्तर देता है, तो उसके हिन्दी में दिये गये उत्तरों का मूल्यांकन नहीं होगा।
2. सभी परीक्षार्थियों द्वारा भाग – ब के प्रश्नों के उत्तर अंग्रेजी में ही देने हैं, उन परीक्षार्थियों द्वारा भी जिन्होंने हिंदी माध्यम का चयन किया है।
3. दोनों भागों के उत्तर एक ही उत्तर–पुस्तिका में लिखने हैं।

भाग अ – (60 Marks)

प्रश्न **संख्या 1** अनिवार्य है।

शेष **पाँच** प्रश्नों में से किन्हीं **चार** प्रश्नों के उत्तर दीजिए। **Marks**

1. (a) शीना एक शास्त्रीय नृत्यागना थी। वह शीतल विद्या मंदिर के साथ 60 नृत्य प्रस्तुतीयों का ठहराव करती है। अनुबंध के अनुसार उसे हर सप्ताह के अंत में एक प्रस्तुती देनी थी जिसके लिए उसे ₹10,000 का प्रत्येक प्रस्तुती की दर से भुगतान किया जायेगा। किन्तु एक महीने के बाद वह अपने व्यक्तिगत कारणों की वजह से बिना सूचना दिये अनुपस्थित हो जाती है। भारतीय अनुबन्ध अधिनियम 1872, के अनुसार निम्न प्रश्नों का उत्तर दीजिए। 4

(i) क्या शीतल विद्या मंदिर के प्रबंध के पास अनुबंध की समाप्ति का अधिकार है?

(ii) यदि शीतल विद्या मंदिर का प्रबंध इस अनुबन्ध के जारी रहने के बारे में शीना को सूचित कर चुका है, तो क्या प्रबंध अब एक महीने बाद भी इस आधार पर अनुबंध को रद्द कर सकता है?

(iii) क्या शीतल विद्या मंदिर उपरोक्त किसी भी मामले में इस उल्लंघन के कारण हुए नुकसान का दावा कर सकता है?

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(b) अर्ना लिमिटेड का पार्षद अन्तर्नियम अपने प्रबंध एजेटों को कम्पनी निमित्त ऋण उधार लेने का अधिकार देता है। श्रीमती अनिका, कम्पनी की निदेशक, क्रिक फाइनेंस लिमिटेड, एक गैर बेंककारी वित्तीय कम्पनी से, कम्पनी के नाम पर ₹ 18 लाख उधार ले लेती है। बाद में अर्ना लिमिटेड ने यह कारण बताते हुए उधार लिए गए राशि को चुकाने से इन्कार कर दिया कि इस तरह के ऋण को अधिकृत करने वाला कोई प्रस्ताव वास्तव में कम्पनी द्वारा पारित नहीं किया गया है और इसलिए कम्पनी ऐसे ऋण का भुगतान करने के लिए उत्तरदायी नहीं हैं। 4

निर्णय कीजिये कि क्या अर्ना लिमिटेड का विवाद कम्पनी अधिनियम, 2013 के प्रावधानों के अनुसार सही है?

(c) वस्तु विक्रय अधिनियम, 1930 के अनुसार विशिष्ट माल के अनुबन्ध करने से पूर्व तथा अनुबन्ध होने के पश्चात् नष्ट होने के क्या परिणाम हैं? 4

2. (a) 'सामान्य नियम है कि बिना प्रतिफल के किया गया कोई भी ठहराव व्यर्थ होता है'। भारतीय अनुबन्ध अधिनियम, 1872 के अनुसार इस सामान्य नियम के अपवादों को लिखिए। 7

(b) सीमित दायित्व साझेदारी अधिनियम, 2008 अंतर्गत एक सीमित दायित्व साझेदारी के पंजीकरण द्वारा समामेलन तथा उसके आवश्यक तत्त्वों को समझाइये। 5

3. (a) (i) भारतीय साझेदारी अधिनियम, 1932 के अनुसार 'एक नियत अवधि के लिए साझेदारी' से आप क्या समझते हैं? 2

(ii) क्या एक अवयस्क, एक साझेदारी फर्म में साझेदार बन सकता है? अपने उत्तर का स्पष्टीकरण दीजिए तथा एक साझेदारी फर्म में एक अवयस्क के अधिकारों को स्पष्ट कीजिए। 4

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(b) सृष्टि, एक अवयस्क, अपनी उम्र गलत इंगित करते हुए 1 अगस्त 2021 को एस पी लेपटॉप के मालिक, एक अधिकृत लेपटॉप डीलर श्रीमान् गुप्ता से ₹60,000 की उधार की राशि पर लेपटॉप खरीदने का ठहराव करती है। वह 31 जुलाई 2022 तक 16% ब्याज की दर से बकाया राशि चुकाने का वादा करती है। वह बताती है कि अगर वह बकाया राशी चुका नहीं पाती है तो उसकी ओर से उसके पिता श्रीमान् राम, राशी का भुगतान करेगें। एक साल के बाद जब सृष्टि से ब्याज के साथ बकाया राशि की माँग की जाती है तब वह राशि का भुगतान करने से मना कर देती है तथा मालिक को बताती है कि अभी वह अव्यस्क है और वह उससे एक रुपये की भी वसूली नहीं कर सकता। 1 जनवरी 2024 को वह व्यस्क हो जाऐगी और तभी समझौते में सुधार किया जा सकता है। भारतीय अनुबन्ध अधिनियम, 1872 के अनुसार बताइये कि श्रीमान् गुप्ता निम्न में से किस प्रकार अपनी बकाया राशि वसूलने में सफल होगें? 6

(i) अपने ब्याज के साथ बकाया राशि की वसूली के लिए सृष्टि, एक अव्यस्क के विरुद्ध वाद प्रस्तुत करके।

(ii) अपनी बकाया राशि की वसूली के लिए श्रीमान् राम, सृष्टि के पिता के विरुद्ध वाद प्रस्तुत करके।

(iii) अपनी बकाया राशी की वसूली के लिए सृष्टि, एक अव्यस्क के, व्यस्कता प्राप्त करने के बाद विरुद्ध वाद प्रस्तुत करके

4. (a) वस्तु विक्रय अधिनियम, 1930 के अनुसार 'नमूने द्वारा विक्रय' की गर्भित शर्तें क्या है? तथा इस अधिनियम के अंतर्गत संचालित गर्भित आश्वासनों का भी विश्लेषण कीजिए। 6

(b) M/S ABC Associates, 1990 से एक साझेदारी फर्म है। Mr. A, Mr. B तथा Mr. C शुरुआत से इस फर्म में साझेदार हैं। Mr. A, 78 साल के वरिष्ट साझेदार होने की वजह से फर्म में अपना हिस्सा अपने पुत्र श्रीमान् प्रतीक , जो कि एक चार्डेन्ट अकाउनटेन्ट हैं, स्थानान्तरित कर देते हैं। Mr. B एवं Mr. C की रूचि नहीं थी, कि श्रीमान् प्रतीक M/S ABC Associates में साझेदार के रूप में जुडें। कुछ समय बाद श्रीमान् प्रतीक ने महसुस किया कि लेखा पुस्तकों में अधिक टर्नओवर के बावजूद लाभ के रूप में एक छोटी राशि प्रदर्शित हो रही है। वह यह तर्क देते हुए फर्म की लेखा पुस्तकों का निरीक्षण करना चाहता है, कि एक हस्तांतरणकर्ता के रूप में यह उसका अधिकार है। हालांकि अन्य साझेदारों का मानना है कि वह हिसाब की पुस्तकों को चूनौती नहीं दे सकता। क्या श्रीमान् प्रतीक को एक साझेदार के रूप में परिचय करवाया जा सकता है क्योंकि उनके पिता सेवानिवृत होना चाहते हैं? एक सलाहकार के रूप में, भारतीय साझेदारी अधिनियम, 1932 के आवश्यक प्रावधानों को लागू करते हुए उठने वाले मुद्दों को हल करने में उनकी सहायता करें। 6

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5. (a) सोनल एक आभूषण की दूकान पर जाती है तथा सेल्स गर्ल को रूबी के पत्थरों के साथ हीरे की चूडियां दिखाने के लिए कहती हैं। जोहरी बताता है कि उनके पास लाल पत्थरों के साथ हीरे की चूडियों के कई डिजान्इस मौजूद हैं, अगर वह खुद के लिए कोई विशिष्ट डिज़ाइन पसन्द करती हैं, तो वह लाल पत्थरों का रूबी के पत्थरों के साथ प्रतिस्थापन कर देगें। किन्तु वह रूबी के पत्थरों के लिए अतिरिक्त मूल्य लेगें। सोनल एक डिज़ाइनर चूडियों का सेट पसन्द करती है और रूबी के पत्थरों के अतिरिक्त मूल्य के साथ, चूडियों की कीमत अदा कर देती है। जोहरी उनके इन चूडियों की सुपुदर्गी के लिए एक हफ्ते के बाद आने का आग्रह करता है। जब वह एक हफ्ते के बाद चूडियों की सुपुदर्गी के लिए आती हैं तब वह ध्यान देती है कि रूबी के पत्थरों की वजह से उन चूडियों का डिजाइन पूरी तरह से खराब हो गया है। अब वह अनुबंध की समाप्ति चाहती है और प्रबंधक से पैसे वापिस करने के लिए कहती है लेकिन वह इसके लिए मना कर देता है। वस्तु विक्रय अधिनियम, 1930 के अनुसार निम्न प्रश्नों का उत्तर दीजिए। 6

(i) कारण सहित लिखिए कि क्या सोनल जोहरी से राशि की वसूली कर पायेगी।

(ii) आपका जबाव क्या होगा अगर जौहरी यह कहता कि वह डिज़ाइन बदल देगा पर उसका अतिरिक्त मूल्य लगेगा?

(b) कम्पनी अधिनियम, 2013 के अंतर्गत 'शक्ति बाह्य का सिद्धान्त' समझाइये। कम्पनी में –'शक्ति बाह्य' कार्यों के क्या परिणाम होते हैं? 6

6. (a) 'निस्तारित हर्जाना अनुबन्ध के किसी अग्रिम अंग के लिए क्षति के हर्जाने का एक वास्तविक पूर्व अनुमान है जब कि अर्थदण्ड, दूसरी ओर, एक भारी रकम है जो सम्भावित है तथा स्पष्टत: सविचार है तथा पक्षकारों द्वारा उठाई गई हानि के प्रति कोई तुलना नहीं है'। भारतीय अनुबन्ध अधिनियम, 1872 के प्रावधानों के अनुसार निस्तारित हर्जाने तथा अर्थदण्ड में अन्तर बताते हुए इस कथन को समझाइये। 5

(b) किसी पक्षकार के वाद प्रस्तुत करने पर न्यायालय द्वारा साझेदारी फर्म के समापन के आधारों को समझाइये। 4

(c) Mr. R एक भारतीय नागरिक है, और पिछले वित्तीय वर्ष के दौरान भारत में उनका प्रवास 130 दिनों का है। वह Mr. S, एक विदेशी नागरिक को अपने नामित व्यक्ति के रूप में नियुक्त करता है, जो कि पिछले वित्तीय वर्ष के दौरान 125 दिनों के लिए भारत में रहे हैं। क्या Mr. R 'एक व्यक्ति कम्पनी' (OPC) को निर्गमित करने योग्य हैं? यदि हाँ, तो क्या वह Mr. S का नाम पार्षद सीमापत्र में अपने नामित व्यक्ति के रूप में दे सकते हैं। कम्पनी अधिनियम, 2013 के प्रावधानों के अनुसार अपने उत्तरों का स्पष्टीकरण कीजिए। 3

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Marks

SECTION B — (40 Marks)

Question **No.7** is compulsory.

Answer any **THREE** questions from the remaining **FOUR** questions.

7. (a) Read the passage given below and answer the questions that follows:

Electricity is the life force of modern world. The use of electricity in daily life at all levels is far too elaborate to be measured. The electric power has transformed human life into an amazing experience of convenience, luxury, comfort and ease. A push by a finger to a button brings the light on and the same act sets hundreds of thousands of gadgets in action. This giant dinosaur has become slave of a human finger which now controls the electric power. It simply is a miracle, very real and more bountiful than any other thing available on the planet. The electricity has revolutionized our houses, drawing rooms and kitchen with useful equipment.

The array of entertainment aids powered by electricity has created a fancy world around us. The coming into the existence of a power like electricity that obeyed the command of the human finger's touch inspired the inventions and innovations of a mind boggling range of electric equipment. In fact, all the manmade machines or gadgets wholly or partly run on electricity.

It created wonders of entertainment like cinema, radio, television, other audio-video systems. The electricity has enabled the man go to space, land on moon and harness natural powers and resources. The mining, construction, irrigation, transport, printing and other industrial activities are dependent

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Marks

on electric power. Even the computers won't work any wonders without the electricity. The electricity has penetrated in our lives to such an extent that if it is cut off for some time, the life comes to a standstill. Today, the progress of a society or a nation or economy is so dependent on electric power that all the power generating resources and options are being exploited or explored so that we have unrestrained supply of electric power. Oil, coal, water, air, sun light, tidal waves and atomic phenomena are being used for power generation. The research on hydrogen as fuel and controlled fusion process are going on at feverish pitch.

The oil and coal are non-renewable resources. Hydel power has limitations as no new rivers can be created. Solar energy is yet costly to harness. The wind energy too has limitations. The tidal wave processes are yet at an experimental stage. And so are hydrogen and fusion ideas. Conventional atomic energy clearly is the best pollution free option but it entails the tricky problem of atomic waste disposal.

Questions:

(i) What has created a fancy world around us? 1

(ii) What part of the human body controls the power of electricity? 1

(iii) What happens when the electricity is cut off in the modern day city? 1

(iv) Why hydel power has limitations? 1

(v) Write one merit and demerit of nuclear power generation. 1

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(b) Read the Passage :

Cholesterol is a wax like substance that is present in our body. It's an important component of our cell walls and other tissues, but it is considered to be harmful if in excess. It can lead to blockages caused by plaque formation in the heart's arteries causing heart disease and heart attacks. Such blockages can also happen in arteries, in the legs or in the brain. Cholesterol is produced in the liver, and the amount produced is influenced by our genes and many other factors. The food consumed by us has also an effect on cholesterol levels. Fatty foods, especially those high in saturated fats and foods high in simple sugars such as cold drinks increase cholesterol levels. Lack of physical activity and exercise also leads to elevated levels of cholesterol.

Cholesterol levels can be reduced by following a heart-healthy lifestyle, which includes regular physical activity for at least 30 minutes daily and a diet high in fruits and vegetables and low in saturated sugar. Statins are a group of drugs most recommended for those with high cholesterol. Red yeast rice has been shown to be effective in lowering cholesterol. Garlic and flaxseed can be included in the daily diet. Olive oil, Canola oil or other oils rich in monounsaturated fatty acids can be used for cooking in order to reduce cholesterol through food.

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Marks

The ill-effects of high cholesterol take time to show up, and one may not realise it until it's a bit too late. Cholesterol, by itself is important because it insulates nerve cells and membranes. Being a fatty substance, it does not dissolve in the blood and is packaged into protein. There are 'good' HDL cholesterol and 'bad' LDL cholesterol. Bad cholesterol can stick to the smooth lining of the blood vessels, where it is absorbed, while HDL mops up excess bad cholesterol and removes it from blood vessels. Even moderate physical activity on a regular basis can help increase HDL cholesterol.

Exercise five days a week, whether you are overweight or underweight. Aerobic exercises like walking, cycling, swimming, slow jogging, dancing etc. for 45 minutes, three times a week and anaerobic exercises like weight training, and sprinting for another three days will help increase good and reduce bad cholesterol. In order to maximize your cardiovascular fitness, aerobic exercises should raise your heart to a certain level. This level is called heart zone. One should keep the heart rate elevated for at least 20 minutes. Always warm-up, stretch, and relax before and after any workout to avoid injuries. All these contribute to a healthier and fitter life.

(i) Make notes, using headings, sub-headings and abbreviation wherever necessary giving a suitable title. 3

(ii) Write a summary. 2

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Marks

8. (a) "A well dressed and groomed person is presumed to be organised and methodical, whereas a sloppy or shabby person fails to make a favourable impression". Discuss. 2

(b) (i) Choose the word which best expresses the meaning of the given word: 1

GERMANE

(1) Responsible

(2) Logical

(3) Possible

(4) Relevant

(ii) Select a suitable antonym for the word given under : 1

FIDELITY

(1) Commitment

(2) Inconstancy

(3) Ambitious

(4) Devotion

(iii) Change the following sentences to indirect speech: 1

'Why don't you go away for a few days?' Jenifer said to me.

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Marks

(c) Write a précis and give an appropriate title to the passage given below : 5

We are bombarded by noise and sound in all our waking hours. We 'hear' conversations, news, gossips and many other forms of speech all the time. However, most of it is not listened to carefully and therefore, not understood, partially understood or misunderstood. A good listener does not only listen to the spoken words, but observes carefully the nonverbal cues to understand the complete message. He/she absorbs the given information's, processes it, understands its context and meaning and to form an accurate, reasoned, intelligent response.

Listening starts with hearing but goes beyond. Hearing, in other words is necessary but is not a sufficient condition for listening. Listening involves hearing with attention. Listening is a process that calls for concentration. While, listening, one should also be observant. In other words, listening has to do with the ears, as well as with the eyes and the mind. Listening is to be understood as the total process that involves hearing with attention, being observant and making interpretations. Good communication is essentially an interactive process. It calls for participation and involvement. It is quite often a dialogue rather than a monologue. It is necessary to be interested and also show or make it abundantly clear that one is interested in knowing what the other person has to say.

Good listening is an art that can be cultivated. It relates to skills that can be developed. A good listener knows the art of getting much more than what the speaker is trying to convey. He knows how to prompt, persuade but not to cut off or interrupt what the other person has to say. At times the speaker may or may not be coherent, articulate and well organised in his thoughts and expressions. He may have it in his mind and yet he may fail to marshal the right words while communicating his thought.

The listener has to be objective, practical and in control of his emotions. Often the understanding of a listener is coloured by his own emotions, judgments, opinions, and reactions to what is being said.

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Marks

9. (a) (i) Define chain network in communication. 2

OR

(ii) How 'Technology barrier' affects communication?

(b) (i) Choose the word which best expresses the meaning of the given word: 1

Sluggard

(1) Cheat
(2) Lazy
(3) Old
(4) Talkative

(ii) Choose the word which best expresses the meaning of the given word: 1

Turbulence

(1) Stillness
(2) Repose
(3) Agitation
(4) Calmness

(iii) Change the following sentence to indirect speech: 1

Mother said to her daughter, "May God grant you success in your examination".

(c) You are a purchase manager of Global Traders Pvt Ltd. You had ordered 100 units special kind of Bolts from a company SN Nut Bolts Pvt. Ltd in Mumbai. While checking, the consignment was found to be very poor in quality. Write a complaint letter to the Sales Manager to replace the order. 5

10. (a) "Human behaviour is not under the sole control of emotion or deliberation but results from the interaction of these two processes". Explain. 2

(b) (i) Change the sentence from Active to Passive Voice. 1

I ran the obstacle course in record time.

(ii) Change the sentence from Passive to Active Voice. 1

Money was generously donated to the homeless shelter by Larry.

(iii) Change the following sentence into indirect speech. 1

The students said to their teacher, 'please allow us to watch the cricket match.'

(c) Corruption has become the order of the day. It has entered all walks of life. Write an article for your school magazine in 250 words on 'The Role of Youth in combating corruption'. 5

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Marks

11. (a) "Understanding cultural aspects of communication is absolutely necessary otherwise it will become a barrier to communication". Discuss. 2

(b) Select the correct meaning of Idioms/ Phrases given below:

(i) In the pink of health 1

(1) Prolonged suffering

(2) Emergency situation

(3) Challenging situation

(4) Best of health

(ii) Out of the blue 1

(1) Quietly

(2) Unexpectedly

(3) Angrily

(4) Revengefully

(iii) Change the sentence into passive voice. 1

The builder is building the flat.

(iv) Choose the word which best expresses the meaning of the given word. 1

Precedence

(1) Priority

(2) Uprise

(3) Present

(4) Insignificance

(c) There is an urgent job opportunity in an established chartered accountancy firm for the job of qualified / competent Chartered Accountant. Prepare a detailed resume for a candidate applying for the post. 4

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