



aglasem.com

Class 11 English Notes

ARTICLE WRITING FORMAT



Key Notes and Important Questions with Answers

ARTICLE WRITING

[200 Words]

10 Marks

Points To Remember

1. Give the title at the top.
2. Break the subject matter into;
 - ✓ Introduction -should be brief [one paragraph]
 - ✓ Body- should comprise of causes/ effects/types/present state of things [matter can be divided into 2 or 3 paragraphs]
 - ✓ Conclusion -remedies/suggestions, followed by the final word.
3. Add a touch of humour, depending upon the subject.
4. Write name and class at the end on left side. (in case of school magazine)
5. Must decode the verbal/visual input properly.
6. Systematic presentation of ideas is a must.
7. Pay attention to grammatical accuracy, relevant vocabulary and spellings.
8. Use simple, short sentences and lay emphasis on flow and connectivity.
9. Always make a rough draft first
10. Edit and time yourself.
11. Make your article as interesting as possible. Keep in touch with the latest happenings around you.
12. Make good use of the Internet to read good articles, besides reading the newspaper and magazines.
Common topics-Social(women Empowerment/ Safety/ Environmental/ science/ Internet/Social Media / Educational issues/any event or happening of general/current interest.) Health/sports and Global issues-pollution, peace, terrorism.

Marking scheme

Format (heading and writer's name) 1 mark

Content 4 marks

Expression 5 marks

grammatical accuracy, appropriate words and spelling [2½]

coherence and relevance of ideas and style [2½]