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Rajasthan Board

QUESTION PAPER

Sl.No. :

नामांक Roll No.

Tear Here

No. of Questions – 3

No. of Printed Pages – 7

SS–33–SH. HD. English

SHORTHAND IN ENGLISH

Subject : English Stenography

SENIOR SECONDARY EXAMINATION, 2023

Time : **3¼ Hours**

Maximum Marks : **40**

TEAR HERE TO OPEN THE QUESTION PAPER

GENERAL INSTRUCTIONS TO THE EXAMINEES :

1) Candidates must write first his/her Roll No. on the question paper compulsorily.
2) The shorthand outlines may be written by pencil but the transcription should not be hand-written but it should be typed.
3) The shorthand note-book must be attached with the answer-book.
4) Only the following punctuations should be dictated :
   i) full stops
   ii) signs of interrogation
   iii) brackets
5) There should be an interval of *five* minutes after the dictation of each section. *Two and a three-fourth* hours will be allowed for transcription of the three sections of dictation (i.e. excluding the time for dictation and intervals).
6) All the three sections should be dictated at a speed of 80 (Eighty) words per minute and in one sitting.
7) 20% marks should be reserved for outline.

Tear Here

SECTION - A

(Steno Speed 80 words per Minute)

1. Short Hand - 02

Typing - 08

Total Marks - 10

B. Bhattacharya, IRS

Director General

Govt. of India

Ministry of Finance

Department of Revenue

Central Board of / Excise & Customs **[¼]**

Directorate General of Human

Resource Development

BVSSS Gole Market,

New Delhi - 110001

D.O.F. / No. 8/B/27/HRD(HRM-1)/GST/2021 **[½]**

Dated : 12th January, / 2022 **[¾]**

Dear Colleagues,

As you are aware, the Reorganisation of customs formation in CBEC is to be implemented // w.e.f. 15th of January, 2022. **[1]**

(1) The re-organisation involves creation of two new custom commissionerates / at Nagpur and Indore, redistribution of work and post of Chennai customs V and Appeal II. Mumbai II / Customs zone and assignment of customs Functions. Currently being performed by GST formations to exclusive customs formations. **[1¼] [1½]**

(2) Consequently, / the reorganisation has necessitated the reallocation of few posts which are currently under the functional control of GST commissionerates to // the functional control of customs commissionerates. These posts though under the functional control of GST commissionerates, were / performing functions pertaining to customs work viz (1) Manning of customs formations such as minor sea ports, air / ports, ICDs, CFSs, LCSs etc., and (2) Customs work related to EOU, SEZ, Brand rate fixation /, Export promotion schems etc.. The administrative control over these posts is not being changed and the existing cadre // controlling Authority (CCA) of the GST will continue to exercise such control. Hence, the said reallocation of / posts will not alter / revise the cadre strength in group 'B' and 'C' grade officers in any / CCA. Career prospects of Gr. B & C cadres, will also not be affected, as they are linked / to the sanctioned strength in the jurisdictional CCA. **[1¾] [2] [2¼] [2½] [2¾] [3] [3¼] [3½] [3¾]**

With Best Regards,

Yours Sincerely,

Sd/-

(B.Bhattacharya) // **[4]**

SECTION - B

(Steno Speed 60 words per Minute)

2. Short Hand - 02

Typing - 08

Total Marks - 10

PREETI SUDAN, IAS

Secretary

Government of India

Department of Health & Family Welfare

Ministry of Health and Family Welfare / **[¼]**

Do. No. Z. 28015/01/2021 - EMR(Pt.)

Dated the 20th March, 2021 / **[½]**

Dear Colleague,

This is in continuation to my previous communication to you dated 19.03.2021 with / regard to dealing with N coronavirus / covid - 19. **[¾]**

The central Government had shared elaborate guidelines on social Distancing // with all states / UTs on 16.03.2021 (copy enclosed). In **[1]** compliance, with some / of the states / UTs issued necessary guidances in **[1¼]** this regard, the measures taken by the states / UTs / are not uniform. Expert **[1½]** Group constituted under this Ministry has emphasised on a need for uniform implementation of guideline / on social distancing. It is, therefore, imperative **[1¾]** that all the states / UTs take following social distancing measures // **[2]**

(1) Regulate hours and work in government offices to reduce congestion and maintain hygiene.

(2) Regulate working hours / in all services except for essential services. **[2¼]** Industrial establishments to adopt staggered timings and regulation of crowd in market / should also be resorted to. **[2½]**

(3) Private sector to consider work from home, wherever feasible.

(4) Educational institutions / theatres, museums, gyms, examination centres, **[2¾]** etc. to be closed.

(5) Sporting events, competitions // and religious gatherings to be postponed **[3]** and maintain required social distancing even in smaller gatherings.

(6) Plan decrease in / Frequency of services of metros, railways, Buses **[3¼]** and airplanes ; alternate seating to ensure social distancing ; disinfection and / crowd control in places like railway stations, metro stations, bus **[3½]** stand, airports, etc..

State // UT Governments shave necessary authority under the Epidemic **[3¾]** diseases Act, 1897, the disaster Management Act, 2005 and // also under **[4]** various provisions of Cr. PC and IPC, as has been already conveyed by me vide letter D /.O. No.z.28015/19/2020 EMR; dated 13th March, 2020 (copy **[4¼]** enclosed). / **[4½]**

All state / UT Governments are requested to implement these directions and if required, they may consider invoking relevant / provisions of law, as **[4¾]** warrented in larger public interest.

With Regards.

Yours Sincerely

Sd/-

(Preeti Sudan) // **[5]**

SECTION - C

(Steno Speed 80 words per Minute)

3. Short Hand - 04

Typing - 16

Total Marks - 20

DAY HAD DAWNED COLD AND GRAY

When the man turned aside from the main Yukon trail. He climbed the / **[¼]**
high earth-bank where a little. – Travelled trail led east through the pine forest.
It was a / high bank, and he paused to brea the at the top. He excused the act **[½]**
to himself by / looking at his watch. It was nine O' clock in the morning. There **[¾]**
was no sun or promise of / sun, although there was not a cloud in the sky. It **[1]**
was a clear day. However, / there seemad to be an indescribable darkness **[1¼]**
over the face of things. That was because the sun was absent / from the sky. **[1½]**
This face did not worry the man. He was not alarmed by the lack of / sun. **[1¾]**
It had been days since he had seen the sun. The man looked along the way be // **[2]**
had come. The Yukon lay of mile wide and hidden under three feet of Ice. On
top of / this ice were as many feet of snow. It was all pure white. North and **[2¼]**
South, as / far as DP Jack London 64 his eye could see, it was unbroken **[2½]**
white. The one / thing that relieved the whiteness was a thin dark line that **[2¾]**
curved from the pine.

Covered is land to the // South. It curved into the north, where it **[3]**
disappeared behind another pine - covered Island. This / dark line was the trail - **[3¼]**
the main trail. It led South 500 miles to the chilcott pass, / and salt water, It led **[3½]**
north 75 miles to Dawson, and still farther on to the north a / thousand mills to **[3¾]**
Nulato, and finally to St. Michael, on being sea a thousand miles and half // a **[4]**
thousand more. But all this the distant trail, no sun in the sky, the great cold /, and **[4¼]**
the strangeness of it all - had no effect on the man. It was not because he / was **[4½]**
long familiar with it. He was a new comer in the land, and this was his / first **[4¾]**
winter. The trouble with him was that he was not able to imagine. He was quick
and // ready in the things of life, but only in the things, and not in their **[5]**

meaning. Fifty / degrees below zero meant 80 degrees of frost. Such facts to Id **[5¼]**
him that it was cold and uncomfortable /, and that was all. It did not lead him to **[5½]**
consider his weaknesses as a creature affected by / temperature. Nor did he **[5¾]**
think about man's general weakness, able to live only within narrow limits of
heat // and cold. From there, it did not lead him to thought of heaven and the **[6]**
meaning of a / man's life. 50 degrees below zero meant a bite of frost that hurt **[6¼]**
and that must be guarded against / by the use of mittens, ear coverings, warm **[6½]**
moccasins, and thicks. 50 degrees below zero was / to him nothing more than **[6¾]**
50 degrees below zero.

That was a though that never entered his head. // **[7]**

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DO NOT WRITE ANYTHING HERE