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HBSE MODEL PAPER 2024



Practice Papers

MODEL PAPERS

Marking Scheme

ANSWER KEY

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PUBLIC ADMINISTRATION (598)

CLASS XII

SAMPLE QUESTION PAPER 2023-24

TIME: 3 HOURS Maximum Marks: 80

General Instructions

1. The question paper is divided into four sections.

2. There are 38 questions in all. All questions are compulsory.

3. Section A includes question No. 1-20. These are MCQ type and one to ten word answer type questions. As per the MCQ type question, there can be one answer.

4. Section B includes question No.21-29. These are very short answer type questions carrying 2 marks each. Answer to each question should not exceed 30 words.

5. Section C includes question No. 30-35. They are short answer type questions carrying 4 marks each. Answer to each question should not exceed 80 words.

6. Section D includes question No. 36-38. They are long answer type questions carrying 6 marks each. Answer to each question should not exceed 200 words each.

(PART A)

(Objective Type Questions)

Fill in the blank

Question 1 President of India is .....

2 Budget is passed by the .....

3 First Prime Minister of India was .....

4 Union Public Service Commission is situated in .....

5 Term of Panchayats is .....years

Select the correct option of the following multiple choice questions and write in your answer-book

6 Nominal executive of India is :

A) President B) Vice President C) Prime minister D) Governor

7 Judges of Supreme court retire at the age of :

A) 60 yrs B) 61 yrs C) 62 yrs D) 65 yrs

8 All India services are recruited by :

A) Prime Minister

B) President

C) Union Public Service Commission

D) State Public Service Commission

9 In which year railway budget was merged in the general budget?

(a) 2017 (b) 2016 (c) 2015 (d) 2010

10 In which year the 73rd Constitutional Amendment Bill was passed to establish rural local govt.?

(a) 1992 (b) 1993 (c) 1994 (d) 2017

11 Tenure of the budget in India is:-

A) 5 Years (b) 2 Years (c) 3 Years (d) 1 Year

12 How many subjects are included in the Union List :-

A) 66 B) 97 C) 47 D) 67

13 Who gave the concept of Four P (4 P) as the basis of organization .

A) Marshal Demock B) M.P. Sharma C) Luther Gulick D) L.D. White

Two statements are given below – one labelled as Assertion (A)and the other labelled as Reason(R) .Read the statement carefully and choose the correct option as the answer from the options (A),(B),(C)and (D)given below .

14 Assertion (A): The third level of government is called local government .

Reason (R):Local government is dangerous for democracy

A) A is true , but R is false.

B R is true ,but A is false .

C) A and R are true and R is the correct explanation of the A.

D) A and R are true , but R is not the correct explanation of the A.

15 Assertion (A) :The chief Secretary is not the administrative head of the State Secretariat.

Reason (R):The Cabinet secretary is not the administrative head of the Central Secretary .

A) A is true , but R is false.

B R is true ,but A is false .

C) A and R are true and R is the correct explanation of the A.

D) A and R are true , but R is not the correct explanation of the A.

16 Assertion (A) : Union minister can be removed by the Prime Minister .
Reason (R): The following are appointed on the advice of the Prime Minister

A) A is true , but R is false.

B R is true ,but A is false .

C) A and R are true and R is the correct explanation of the A.

D) A and R are true , but R is not the correct explanation of the A.

Answer each of the following questions in one or two words/sentences:

17 How many types of departments are there on the basis of structure .
18 where is the training given to the Indian Administrative Services .
19 Write the types of Recruitment.
20 Write any one function of Comptroller and Auditor General.

(PART B)

(Very Short Answer Type Questions)

21 who appoints the Prime Minister ?
22 Writes any two functions of Union Public Service Commission ?
23 Discuss any two bases of Department ?
24 Write any two characteristics of Public Corporation .
25 what do you mean by Recruitment ?
26 Write the merits of Indirect Recruitment.
27 what do you understand by Promotion ?
28 Write any one type of training ?
29 Write any two functions of Panchayat.

(PART C)

(Short Anser Type Questions)

30 Write the qualifications of the President .
31 Describes the features of Indian Union.

32 Write the Appointment of the Comptroller and Auditor General of India .

33 write Principles of Budgeting .

34 Write any four merits of Direct Recruitment.

35 Write any four characteristics of Public Corporation .

(PART D)

(Essay Type Questions)

36 Discuss the power of Indian Prime Minister.

OR

Discuss the power of Indian President.

37 Discus the Organisation and Position of Gram Panchayat .

OR

Discuss the problems of Panchayati Raj.

38 Describe the powers and functions of Supreme Court .

OR

what do you understand by judicial review. Describe Nature of Judicial Review in India .